

**Gila County Community College District  
Governing Board Work Session Meeting  
Electronic Meeting  
August 6, 2020  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College Provisional District Governing Board was held on August 6, 2020, with all Board members participating electronically by ZOOM. Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President (via ZOOM)  
Connie Cockrell, Member  
Samuel I. Moorhead, Member (via ZOOM)

**Governing Board Members Absent:**

Jan Bocker, Vice President and Secretary (excused absence)  
Kurt Knauss, Member (excused absence)

**Also Present:**

Pat Burke, GPC Campus Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, and Leitha Griffin, PR Coordinator.

**OTHER GUESTS**

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called to order the Gila County Community College Provisional District Governing Board Work Session meeting at 9:21 a.m. August 6, 2020. President Spehar called roll. President asked that the record show VP Bocker and Member Knauss have excused absences but there is a quorum present. Member Moorhead led the Pledge of Allegiance. President Spehar asked Dean Butterfield if there were any guests on the Payson Campus and she replied that there were no guests. President Spehar questioned Susan Gallo regarding guests at Gila Pueblo and there were no guests on campus. President asked Ron if there were any guests on ZOOM and Ron replied that there were no guests at this time.

**2. Discussion**

**A. Apprenticeship Trust Fund/Information/Discussion**

President Spehar asked Dean Burke to explain this item to the Board. Dean Burke informed the Board that she is working with Corey Foster who is the director of the program with the Associated General Contractors of America. Corey Foster was formerly with ADOT. This program takes individuals from different companies throughout the State of Arizona and puts them through a training program. Part of that training includes a welding component. There are eight students in this program who need the welding course and there are four welding classes. Dean Burke hopes to have the first class start in August and the students will attend for one week and then again in September, October and finish in November. This is an amazing benefit because they will pay the tuition, supplies and the instructor costs. There are other programs that will be discussed in the future.

President Spehar informed the Board that he is prepared to sign the agreement with their approval. The Agreement still undergoes review at EAC. He then called for discussion and there was no response. (Copy attached and made a part of the official minutes.)

**B. American Red Cross Facility Request Agreement/Information/Discussion**

President informed that we were contacted by the Red Cross at Gila Pueblo. They were looking for a facility where they can store some supplies, provisions and materials in the area to make it easier to deal with especially with all the wild fires. President stated that there is a fairly good size secure room at the Regional Training Center where the items could be stored. He also stated that he put together this agreement in hopes of helping the Red Cross. This agreement has been through the Gila County Attorney's office and there are no legal issues. The College would not be liable for any damage to the supplies that might occur. Member Moorhead stated that we need to be a good neighbor and we should help the Red Cross. (Copy attached and made a part of the official minutes.)

**C. 5 Plex Budget for year 2020-2021/Information/Discussion**

President Spehar informed that this is the final year to complete this project. President Spehar provided background information on when the 5-Plex was purchased and due to funding nothing was done to it for a couple of years. The renovation was done in increments and this is the last one. The bottom line request to complete the project is \$71,202.50. Member Moorhead questioned if the President had contacted the County Supervisors for funds and President Spehar stated that he had not since our funding was cut off in 2018. (Copy attached and made a part of the official minutes.)

**3. Reports****A. President/Board Report/Information/Discussion**

President Spehar stated that at the last meeting the "Mask" situation was discussed. A visitor brought his concerns to the Board and President stated that he would visit with the County Attorney regarding the legal status of the Mask Policy. President said he was told that the Mayor of Payson has issued a proclamation requiring masks within the city limits. The Payson Campus is within the city limits so masks are required. At Globe things are different. The mayor of Globe issued the same proclamation but it does not apply to Gila Pueblo because we are not in the city limits it is in the County. President checked with the County and they rely totally on the Governor's order. At the Gila Pueblo Campus they comply legally with the Governor's order and we await the Governor's new order and then decide what to do. Meanwhile EAC has put up new posters at Gila Pueblo urging everyone to wear masks. New posters were not put up at the Payson Campus because they are complying with the Mayor's proclamation.

A reporter from the Globe-Miami Times requested an interview and he wanted the Board to know that he consented to that interview. President stated that he was clear that he was not speaking on behalf of the Board.

At the September meeting, maybe October he would like to get the 2020 Message prepared. This message would include enrollment, capital spending profile between the two campuses and other items to help Board members understand what has been done.

President Spehar stated that he knows the Board has heard of Dean Burke's retirement and he wanted to recognize her. President called on Leitha to help him and he read a statement that said "In appreciation of Gila Pueblo Campus Dean Patricia A. Burke, the Gila County Community College District Governing Board Hereby Recognizes Dean Burke's Selfless dedication and devotion to her students, faculty and staff" Presented this August 6, 2020." President Spehar wanted Dean Burke to know how much she was appreciated for her 20 years of service to this district, the leadership she provided and the willingness to work with the Board. Dean Burke was very appreciative of all the kind words. Members of the Board congratulated Dean Burke.

**B. Dean's Report/Information/Discussion**

Dean Burke informed that the Board had already recapped the first item in her report with regard to Corey Foster's program. Dean stated that depending on what Governor Ducey announces there may be an opportunity to open the Wellness Center soon.

She stated that Board members should have received copy of the contingency plan.

All classrooms have been arranged for social distancing.

Regarding the Prison program the contract has been received back from EAC and Susan has sent it to the Arizona Department of Corrections to finalize. She stated that we still do not know when we can get back in the prison.

Update on the IGAs MUSD and CVIT have been received but GUSD is pending.

Pinal Mountain Foundation applied for a United Fund Grant and equipment for our Welding/Machining program to purchase a 3D printer was identified. This funding may not be available until spring.

CVIT should begin classes on August 17, 2020 unless something changes.

Faculty Orientation Meeting will be August 19, 2020.

Member Moorhead asked Dean Burke to explain the Freedom of Expression Committee to whoever succeeds her. (Copy attached and made a part of the official minutes.)

**C. Dean's Report/Information/Discussion**

Dean Butterfield informed the Board that her report was included in the packet. She explained what Canvas training was and that faculty training was held on August 3<sup>rd</sup>. Canvas is the learning management system. Faculty Orientation will be held on August 19, 2020 at 10:00 a.m. The Payson Cosmetology Program began August 3, 2020. Cosmetology Program is full. Social distancing will be priority when accommodating the number of students. Dual enrollment students are being registered. The high school list did not arrive until the end of last week so the numbers are low and don't reflect actual registration. Campus is busy preparing for all the Covid changes in policies and procedures. Dean Butterfield mentioned that the VP of Academics Susan Wood has put out a very strong message about Masks strongly encouraging them to be worn. Dean also added that she has been working with Ron and L.Q. to set up a ZOOM for the classes. She called for questions; there was no response.

(Copy attached and made a part of the official minutes.)

**D. Financial Report/Information/Discussion**

Susan Gallo informed that she did not have a report for June in the Board packet because she had not received the financials for June from EAC yet.



**4. Standing Business**

**A. Update on the Accreditation Strategy/Information/Discussion**

President Spehar stated that there was nothing to report for Items 4.A and B in Vice President Bocker's absence.

**B. Update on the Board Policy Strategy/Information/Discussion**

This item was mentioned in 4.A.

**C. Update on the Legislative Strategy/Information/Discussion**

President Spehar stated that the Judge decided to put 301 reform on the ballot. President was glad to see this happen.

**D. Update on Communication Strategy/Information/Discussion**

Leitha reported that she has been getting the word out to the public that classes start on August 24<sup>th</sup>.

Working on a lot of signage around the campuses.

**E. Update on Partnering Strategy/Information/Discussion**

President Spehar informed that Dean Burke had provided information in her report especially working with Corey Foster with Associated General Contractors of America. President Spehar is hoping to expand this program into Building Trades and other programs. Dean Burke also reported on the status of the Department of Corrections program. This is an HVAC program offered there in hopes that when people complete their terms they will be prepared to join the work force and be self-supporting. Member Cockrell stated that the College was very important in helping people get jobs. President called for questions or comments and there was no response.

**F. Update on Funding Strategy/Information/Discussion**

Member Moorhead stated that the funding strategy is a big question mark at this time. Because of COVID and the trust insurance stating they will not cover it everything is unsettled.

**G. Update on Freedom of Expression Committee/Information/Discussion**

Member Moorhead informed that there really has to be students on campus to have the committee. Member Moorhead stated that if you are happy with the present committee composition don't change it. President Spehar stated that should students not be able to attend on Campus he is sure that Ron and LQ could arrange a mini ZOOM meeting for the committees. President Spehar asked if there were questions or comments on items 4.A through 4.G.; there was no response.

**5. General Information and Discussion of the Same/Information/Discussion**

A. The next District Governing Board meeting is Thursday September 3, 2020, at 9:00 a.m.

Member Cockrell has informed that she has personal issues on that date. President stated he would make sure that members Knauss and VP Bocker are aware of the meeting date.

It was determined that the Board would go directly to the regular meeting without a break.

**President stated he would entertain a motion to adjourn the Work Session.**

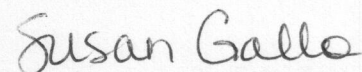
**6. Adjournment/Action**

**Motion 08062020#1**

Member Cockrell moved to adjourn the Work Session. Member Moorhead seconded the motion. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it. Work session meeting adjourned and the Board will move directly into the regular meeting. (Member Cockrell, Moorhead and Spehar voting in favor.)

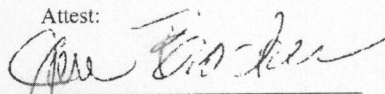
Meeting adjourned at 10:05 a.m.

Respectfully submitted,



Recording Secretary

Attest:



Jan Bocker

Vice President - Secretary